



Notice Period

Before withdrawing the child from the school, a parent is required to give a month's notice in writing to the School Head before the first day of the month at the end of which such withdrawal is to take place.

If the parent fails to give such notice they shall become liable for the full amount of the term's fees.

Absenteeism

No refund of fees will be granted if the child is absent for any portion of any term owing to illness or otherwise.

Sibling Discount

For as long as two or more siblings attend Kiddies Academy, a 5% discount will be applied to the school fees of the second and subsequent sibling only. This does not include fees for Enrolment and Resource Pack.

Enrolment & Resource Pack

Enrolment and Resource Pack fees is payable with the first invoice issued for the term. Resource Pack Fee is used to purchase classroom instructional materials including, but not limited to, stationery; learning tools and supporting education software..

Outstanding Fees

The school reserves the right to charge interest of 10% (ten percent) on all balances not settled in accordance with the payment options offered.

Fees Referencing & Proof of Payment

Fees are to be paid directly into the schools account and payment reference should be the childs' name and surname.

Proof of payment is to be submitted to the school in order for us to provide you with a receipt. Alternatively proof of payment can also be sent to enquiries@kiddiesacademy.co.bw or 76533711.

Parents paying by installment option are required to adhere to the payment schedule without defaulting otherwise the school reserves the right to withdraw the arrangement and return a child home.

Extra-Curricular Activities

Extra-Curricular activities offered by third parties are not compulsory but are recommended as they enhance the childs' development.

**Contact us today on 73329024/ 76533711-enquiries@kiddiesacademy.co.bw
Visit our website www.kiddiesacademy.co.bw**

Special Needs Unit

It is mandatory that you bring your child's latest reports from the relevant professionals.

An assessment will be carried out for all first time students, which is meant to determine where we place your child; based on our observation, your doctor or therapist's assessments reports.

Our school fees do not include any therapist's fees; they are paid separately and directly to the relevant service provider. We however facilitate sessions that take place on our property.